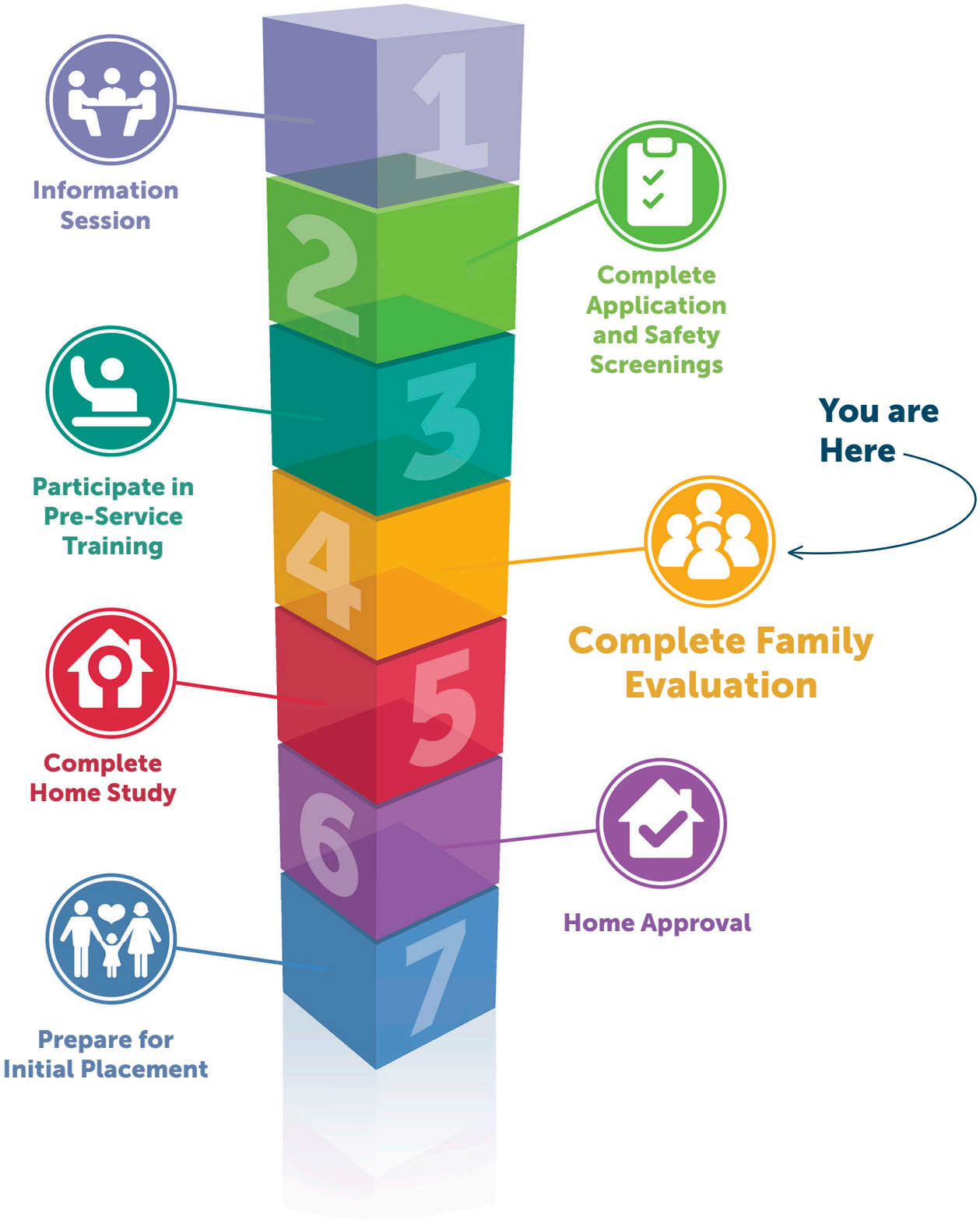
GEORGIA DIVISION OF FAMILY & CHILDREN SERVICES

Prospective Caregiver Initial Onboarding Instructions

Prospective Caregiver Onboarding Pathway



Instructional Guide

Welcome Prospective Primary Caregiver!

In this packet, you will find the Initial Onboarding Forms for the Prospective Primary Foster, Adoptive, or Relative Caregiver. These forms can be completed electronically for your convenience. However, you may also print and complete them manually. Should you decide to complete the forms manually, we ask that you print legibly. You may also contact your local Caregiver Recruitment and Retention Specialist (CRRS) to assist you when needed.

The following forms are attached to this instructional guide and must be returned to your CRRS or assigned Home Assessor within **10 business days:**

- Safety and Quality Standards Acknowledgement
- Financial Statement for Resource Parenting
- Prior Agency Reference Form
- Caregiver References List
- Caregiver Child Safety Agreement
- Family Evaluation Packet

The Prospective Foster or Adoptive Parent Medical Evaluation Report, must be completed by your medical provider and returned to your CRRS or assigned Home Assessor within **30 calendar days**. If you have not had a physical evaluation within the past 12 months, you must have an evaluation done by your medical provider to complete this form.

The CRRS will contact you to discuss the onboarding paperwork and provide additional information regarding the next steps, as well as answer any other questions. Upon completion, you may email the forms/documents back to the CRRS, however several of the forms will require an original signature. For emailed packets original signatures will be obtained at the next in-person visit.

We look forward to partnering with you.

Thank you for making the decision to change the BLUEPRINT of a child's life and join us as we build a State of Hope!